



ORANGE COUNTY AIRPORT COMMISSION  
AIRPORT COMMISSION HEARING ROOM  
3160 AIRWAY AVENUE  
COSTA MESA, CA 92626

JOHN WAYNE  
AIRPORT  
ORANGE COUNTY

## MINUTES OF REGULAR MEETING

MAY 17, 2023

**COMMISSIONERS PRESENT:** Susan Dvorak, Chair, Fifth District  
Brendan O'Reilly, Vice Chair, Fourth District  
P. Alberto Sandoval, Commissioner, First District  
Sal Tinajero, Commissioner, Second District  
Bruce Junor, Commissioner, Third District

**COMMISSIONERS ABSENT:** None

**AIRPORT STAFF PRESENT:** Charlene Reynolds, Airport Director  
Komal Kumar, Interim Assistant Airport Director  
Mark Sanchez, Deputy County Counsel  
Christine Nguyen, Deputy County Counsel  
Hector Gomez, Interim Deputy Airport Director, Finance Administration  
William Bogdan, IT Manager  
Jessica Miller, IT Security Manager  
Ken Wong, Quality Control & Compliance Manager  
Elizabeth Gallegos, ASR Manager

**CALL TO ORDER:** Chair Dvorak called the meeting to order.

**PLEDGE OF ALLEGIANCE:** Commissioner Sandoval led the assembly in the Pledge of Allegiance.

Chair Dvorak introduced and welcomed Sal Tinajero to the Orange County Airport Commission.

Airport Director Charlene Reynolds announced that live video is now available to the community for all future Airport Commission Meetings via Microsoft Teams to view and listen in. Public comments and questions will continue to only be accepted in person.

1. **APPROVAL OF MINUTES:** On Chair Dvorak's motion and Vice Chair O'Reilly's second, the Regular Meeting Minutes of March 15, 2023, were approved as amended by a unanimous vote.

2. **APPROVE AMENDMENTS WITH SCIENCE APPLICATIONS INTERNATIONAL CORPORATION (ASR 23-000461)**

Recommended Action: Authorize the County Chief Information Officer or designee to execute Amendment Number 6 to the Master Services Agreement by and between the County of Orange and Science Applications International Corporation for Managed Services Network, Voice and Security Services to add additional network equipment to the support services for John Wayne Airport, reflecting an increase of \$1,253,100 in the cumulative agreement value, for a new estimated cumulative total of \$152,114,753.

IT Manager William Bogdan discussed the recommended action with the Airport Commission and answered questions regarding measuring success, costs, and the term of the Contract.

County of Orange (County) Chief Information Officer KC Roestenberg assisted in answering questions by the Airport Commission regarding the services and 24/7 support the County's Central IT Department and Science Applications International Corporation (SAIC) will provide with this Amendment.

The following is the action taken by the Orange County Airport Commission: On Vice Chair O'Reilly's motion and Commissioner Tinajero's second, Item No. 2 was approved by a unanimous vote.

APPROVE  OTHER  DENIED

Unanimous (1) Sandoval: Y (2) Tinajero: Y (3) Junor: Y (4) O'Reilly: Y (5) Dvorak: Y  
Vote Key: Y=Yes; N=No; A=Abstain; X=Excused

**3. APPROVE JOB ORDER CONTRACT FOR PAVEMENT MAINTENANCE AND REPAIR SERVICES (ASR 23-00126)**

Recommended Action: Approve the Job Order Contract with Sully-Miller Contracting Company for Pavement Maintenance and Repair Services for John Wayne Airport, effective May 25, 2023, if executed with all necessary signatures by this date, through May 24, 2024, or upon execution of all necessary signatures if execution occurs after May 25, 2023, and shall be effective for one year from the date of commencement, in an amount not to exceed \$5,000,000; Authorize the Director of OC Public Works or designee to execute the Job Order Contract.

OC Public Works Facilities Design & Construction Section Manager Justin Golliver discussed the recommended action with the Airport Commission and answered questions regarding the services needed in the upcoming year covered under the Contract. Justin also responded to questions regarding the vendor's experience and the process of using a subcontractor, should that be needed. Commissioner Junor requested that pictures or sketches be provided in the future of areas where work will be performed at the Airport.

The following is the action taken by the Orange County Airport Commission: On Commissioner Tinajero's motion and Commissioner O'Reilly's second, Item No. 3 was approved by a unanimous vote.

APPROVE  OTHER  DENIED

Unanimous (1) Sandoval: Y (2) Tinajero: Y (3) Junor: Y (4) O'Reilly: Y (5) Dvorak: Y  
Vote Key: Y=Yes; N=No; A=Abstain; X=Excused

**4. APPROVE 2023 CAPITAL IMPROVEMENT PROGRAMS AND SENATE BILL 1 PROJECT LIST (ASR 23-00268)**

Recommended Action: Approve the OC Public Works, OC Community Resources and John Wayne Airport 2023 Capital Improvement Programs.

Airport Director Charlene Reynolds introduced the Capital Improvement Program (CIP) for John Wayne Airport (JWA) to schedule the replacement of major infrastructure within the Terminal Building. JWA and OC Public Works staff have collaboratively developed this CIP program and set project priorities based on safety and security, end of life, major maintenance, etc. The top priorities are to keep the Terminal functional and provide a great guest experience at JWA.

OC Public Works Facilities Design & Construction Section Manager Justin Golliver presented the CIP overview to the Airport Commission, discussed the recommended action, and answered questions regarding costs and the timeframe.

Charlene answered questions from the Airport Commission regarding the investment and replacement of new infrastructure, bringing in public input,

Public Comment: Newport Beach resident Jim Mosher commented on the transportation methods available to travelers visiting JWA and the ground access needed to qualify as a transportation center. Mosher suggested that modest improvements could be made to make other transportation methods more accessible to travelers.

The following is the action taken by the Orange County Airport Commission: On Commissioner Tinajero's motion and Chair Dvorak's second, Item No. 4 was approved by a unanimous vote.

APPROVE  OTHER  DENIED

Unanimous (1) Sandoval: Y (2) Tinajero: Y (3) Junor: Y (4) O'Reilly: Y (5) Dvorak: Y  
Vote Key: Y=Yes; N=No; A=Abstain; X=Excused

**5. APPROVE AMENDMENT NUMBER ONE FOR CYBER SECURITY ASSESSMENT AND AUDIT SERVICES (ASR 23-000298)**

Recommended Action: Authorize the County Procurement Officer or Deputized designee to execute Amendment Number One to the subordinate Contract with Tevora Business Solutions, Inc. for Cyber Security Assessment and Audit Services, effective July 1, 2023, through December 31, 2025, to increase the subordinate contract amount by \$135,000, for a new cumulative amount not to exceed \$735,000, with the option to renew for one additional two-year term.

Quality Control & Compliance Manager Ken Wong discussed the recommended action with the Airport Commission.

The following is the action taken by the Orange County Airport Commission: On Commissioner Tinajero's motion and Vice Chair O'Reilly's second, Item No. 5 was approved by a unanimous vote.

APPROVE  OTHER  DENIED

Unanimous (1) Sandoval: Y (2) Tinajero: Y (3) Junor: Y (4) O'Reilly: Y (5) Dvorak: Y  
Vote Key: Y=Yes; N=No; A=Abstain; X=Excused

**6. APPROVE CONTRACT FOR PARKING AND REVENUE CONTROL SYSTEM AND MAINTENANCE REPAIR (ASR 23-000385)**

Recommended Action: Authorize the County Procurement Officer or Deputized designee to execute a sole source contract with SKIDATA, Inc. for Parking and Revenue Control System Maintenance and Repair services, in an amount not to exceed \$2,257,644 effective August 1, 2023, through and including July 31, 2026, renewable for one additional two-year term.

IT Manager William Bogdan discussed the recommended action with the Airport Commission.

The following is the action taken by the Orange County Airport Commission: On Vice Chair O'Reilly's motion and Commissioner Sandoval's second, Item No. 6 was approved by a unanimous vote.

APPROVE  OTHER  DENIED

Unanimous (1) Sandoval: Y (2) Tinajero: Y (3) Junor: Y (4) O'Reilly: Y (5) Dvorak: Y  
Vote Key: Y=Yes; N=No; A=Abstain; X=Excused

**7. AIRPORT NOISE VIOLATION COMMITTEE INTERIM CHAIRPERSON AND MEMBER SELECTION FOR THE 2023 CALENDAR YEAR**

Deputy County Counsel Mark Sanchez provided an overview of the Airport Noise Violation Committee and discussed the selection of committee members and nominating an interim Chair.

Per the Amended Orange County Airport Commission Bylaws of July 26, 2022, the Chair selects three members by lottery. Chair Dvorak selected three names out of a box. The first member selected was

Third District Commissioner Junor, the second member selected was First District Commissioner Sandoval, and the third member selected was Fourth District Commissioner Vice Chair O'Reilly.

Chair Dvorak nominated Commissioner Junor as Interim Chairperson of the Airport Noise Violation Committee.

Chair Dvorak discussed the public comments submitted to the Commission in writing by Newport Beach resident Jim Mosher regarding the terms operator and pilot used in the General Aviation Noise Ordinance (GANO) and their distinction, as well as the comment by Mosher stating the conflict in the GANO of the Noise Compliance Period between JWA's standard practice calling April, May, June the First Quarter, and the Access and Noise office referring to it as the Second Quarter.

Deputy County Counsel Mark Sanchez responded to Chair Dvorak's inquiry regarding the terms operator and pilot and noted Section 2-1-30.12. Culpability of aircraft owner or lessee.

The following is the action taken by the Orange County Airport Commission: On Chair Dvorak's motion and Commissioner Sandoval's second, Airport Commissioner Junor was voted Interim Chair of the Airport Noise Violation Committee by a unanimous vote.

APPROVE  OTHER  DENIED

Unanimous (1) Sandoval: Y (2) Tinajero: Y (3) Junor: Y (4) O'Reilly: Y (5) Dvorak: Y  
Vote Key: Y=Yes; N=No; A=Abstain; X=Excused

8. **SUMMARY OF RELEVANT ACTIONS BY THE BOARD OF SUPERVISORS (Board)** Airport Director Charlene Reynolds stated that on March 28, 2023, the Board Approved, as Recommended, the Contract Renewal for Common-Use Passenger Processing System with Materna IPS USA Corporation.

9. **ADDITIONAL BUSINESS**

A. PUBLIC COMMENTS – None

B. AIRPORT DIRECTOR COMMENTS

Airport Director Charlene Reynolds shared the following information with the Airport Commission.

- JWA sent out its 2022 Annual Report to over 6,000 recipients this week.
- On May 17, JWA hosted a tour with Federal Aviation Administration (FAA) staff from regional and national offices to learn more about JWA.
- JWA will open enrollment in its first-ever Air Academy, a six-week course with a class size of 20 – 25 participants to learn more about JWA and its operations. The course will cover public safety, finance, business development, and JWA's concession program. Enrollment will open to the community at the end of May.

C. AIRPORT COMMISSION COMMENTS

- Chair Dvorak shared that the FAA is currently soliciting public comment on their Noise Policy Review (NPR). Chair Dvorak shared that the FAA is hosting four online webinars, and more information is available on the FAA's website. The comment period runs through July 31, 2023.
  - Airport Director Charlene Reynolds encourages the public to submit their comments through the FAA portal regarding the current use of Day-Night Average Sound Level (DNL) and other key items.
- Vice Chair O'Reilly shared that Fullerton Airport is hosting an Open House on Saturday, June 3, 2023, from 9:00 am to 2:00 pm at Fullerton Municipal Airport.

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**10. ADJOURNMENT OF PUBLIC MEETING** The meeting adjourned at 6:13 pm.